

Thursday, August 16, 2018

**Central DeWitt Community School Board Regular Meeting
Middle School Media Center, 425 E. 11th Street, DeWitt, Iowa
DeWitt – Grand Mound – Low Moor - Welton**

The Central DeWitt Community School Board of Education met for a School Board development session August 16, 2018 at 5:15 p.m. Jen Vance facilitated the session “Coherence, Part I” as a board discussion roundtable. President Cory Huff, Directors Geoff Blandin, Angela Rheingans, Hannah Perrone and Christy Kunz were present along with Superintendent Dan Peterson and Board Secretary Cyndie Johnson. Also present were Jen Vance, Bill Petsche, Mike Miller, George Pickup and Paula Purcell.

The Central DeWitt Community School Board of Education met for a regular board meeting on August 16, 2018 in the Central DeWitt Middle School Media Center at 6:00 pm. President Cory Huff, Directors Geoff Blandin, Angela Rheingans, Hannah Perrone and Christy Kunz were present along with Superintendent Dan Peterson and Board Secretary Cyndie Johnson. Also present were Jen Vance, Bill Petsche, Mike Miller, George Pickup, Josh Greubel and Paula Purcell. Media representation included Nancy Mayfield of The Observer.

Opening of Meeting:

Board President Cory Huff opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited.

Moved by Director Kunz, Director Rheingans to approve the tentative agenda as presented. Motion carried 5-0.

Moved by Director Perrone, Director Blandin to approve the minutes of the July 25, 2018 board meeting as presented. Motion carried 5-0.

Public Forum:

There were no comments from the public at this time.

Information & Discussion Item(s)

Administrative Reports:

Mike Miller stated that Ekstrand has 4 new staff members. Over the past few days teachers have been attending the PLC Hybrid Conference being held in the auditorium. He also reported that Unpack Your Backpack will be held Tuesday 5:00 pm – 6:00 pm

Bill Petsche reported that the Intermediate School has 7 new staff members. Teachers have also been attending the PLC Hybrid Conference. The feedback has been positive. He also stated that the staff is excited about the new phone system in the classrooms.

George Pickup reported that Middle School/High School has 4 new staff members. Teachers are attending the PLC Conference as well. He praised Keith Walker and his staff for the excellent job they are doing at presenting our facilities. He also stated the new schedule at high school with 4 minutes taken from each block to add to the QUEST time 3-4 days a week.

Jen Vance stated she has spent time preparing and planning for the PLC Conference that has been held in our district. She has also been meeting with teachers for the new school year.

Dan Peterson reported he has spent time this week with new teachers as well as attending the PLC Hybrid Conference. He stated it has been a very quality program, praising Jen Vance for the great job in leading and planning these events. Our entire teaching staff plus an additional 130 outside teachers were in attendance.

District Technology/Marketing Update:

Paula Purcell updated the board on what she's been working on for the district. In addition to the technology work goals for the year included working on all phases of the district's brand identity, enhancing communications for all via many media sources, and utilizing our tools to attract and retain both staff and students.

Retirement Incentive Plan for Teachers:

Dan Peterson stated he would be recommending an Early Retirement Plan for the next school year. The plan is in the preliminary planning stage with the district's attorney. This is a monetary savings for the district. He explained the preliminary packet and the process to the board.

Development of 2018-2019 District Goals:

Dan Peterson asked the board to review our current goals to see if there were any additions or changes for the new year. Many of the items were discussed. The date for goal setting will be announced in the near future.

Action Item(s)

Financial Report:

Cyndie Johnson presented the July 2018 Financial Reports. She stated the annual audit is in process and should wrap up this week and the district's CAR is already being worked on. Moved by Director Rheingans, Director Blandin to approve the July Financial Reports as presented. Motion carried 5-0.

Personnel Report:

Licensed Personnel

Resignation of Robin Monaghan as Special Education Teacher at the High School, effective July 26, 2018.

Recommendation to hire Kayla Lancaster as Assistant Varsity Girls Soccer Coach. The stipend is .07 of the 2018-19 teacher handbook. Kayla works in our District currently and was a former outstanding Saber girl soccer player and played soccer at the collegiate level for a short time. She is in the process of finishing her coaching authorization so I understand this recommendation would be based on her finishing that process. She has inquired about getting involved for the last few years as a coach and I am excited to have her helping with our program.

Recommendation to hire Roger Ellerbrock as Special Education Teacher at the High School. He will start at BA24 step 7 of the 2018-19 teacher handbook.

Request board approval for Allison Hansen and Penny Roberts for 5 additional hours at \$25/hour for Friday August 17th to work on the Wilson Reading Systems and possible trainings for Ekstrand staff. This money will come out of the SDI Grant Funds.

At the June meeting Jen Vance recommended 4 hours of ELA curriculum work for ELA teachers in 4th-6th grades. She accidentally left Kelly Siegel off that list. She is participating in this work in role of an instructional coach. We are recommending her to be paid for 4 hours at a rate of \$25/hour. The money to pay her will come from the teacher leadership grant.

Recommendation to pay newly hired teachers for attending the new teacher workshops, at the rate stated in the teacher handbook for professional development work (currently \$25/hour). They will be required to turn in payroll record sheets to verify the hours attended, up to a maximum of 8 hours per day.

Recommendation to hire Erik Cewe as a High School Math Teacher. He has been teaching in the Davenport School District the past three years and is very excited to be part of our great school district. Mr. Cewe should be placed on BA step 4 of the 2018-19 teacher handbook.

We are recommending the following teachers for our District Leadership Team. This team will consist of a representation from every building and will help make guiding decisions for the entire district. These teachers will

be compensated through our teacher leadership funds at the rate of \$50 per meeting. We anticipate 8-10 meetings throughout the year.

- Theron Bertolino
- Tori Grantz
- Josh Greubel
- Jeremy Kuehl
- Eddie Mercado
- Kristan Mitchell
- Eric Olson
- Terri Smith
- Rachel Truelsen

Summer Coaching Recommendations

Mr. Kreiter would like to recommend that all our current summer baseball and softball positions and coaches be retained for the 2018-2019 school year as follows:

Baseball

Head Coach Shane Sikkema

Assistants Sean Helton, Scott Burke, Cody LaKose, Grady Gallagher

Softball

Head Softball Lee Swanson

Assistants Kirk Machovec, Cassie Schwennen, Stephanie Schrader

Summer Camp

Recommendation to pay the following coaches for their work at our Girls Basketball Camp held July 9-12, 2018:

- Larry Oronzio \$125
- Raelynn McAleer \$125
- Terri Smith \$125
- Jason McEwen \$250
- Chad Specht \$250

Support Personnel

Resignation of Paula Klein from her position as Special Education Associate at IS/MS, effective July 30, 2018.

Recommendation to hire Angela Hootman as General Food Service Worker at the HS, starting August 23, 2018. She will work 3 hours/day at \$13.42/hour.

Resignation of Dan Selzer as 2nd Shift Custodian at the High School, effective August 10, 2018.

Resignation of Rebecca Hamm-Griebel as Bus Driver, effective immediately.

Recommendation to hire Ross Hair as 2nd Shift Custodian at the High School starting August 20, 2018. He will work 8 hours/day at \$18.03/hour for second shift.

Recommendation to change hours for the following Special Education Associates at IS:

- Tiffany Barr - increase from 6.75 to 7 hours/day
- Cheryl Brackey - decrease from 6.75 to 6.25 hours/day
- Sarah Reed - increase from 6.75 to 7.25 hours/day
- Michele Luna - increase from 5 to 6.75 hours/day (She is transferring to a different position at the IS/MS)

FYI - Vacancies Currently Posted:

Special Education Associate at IS
Bus Route Driver for #13 afternoon route
Assistant Varsity Boys Soccer Coach

Moved by Director Kunz, Director Perrone to approve the Personnel Report as presented. Motion carried 5-0.

Second Reading and Final Adoption of Revision to Policy No. 706.1 Payroll Periods:

Moved by Director Kunz, Director Rheingans to approve the Second Reading as presented. Motion carried 5-0.

Plan for Old Band Uniforms:

Josh Greubel reported he would like to move the old band uniforms from his room to make a place for the new ones. The district will keep a few but he asked for approval to move forward in the sale of them. There is a Facebook site that he believes may be able to find a school that can use them. Moved by Director Blandin, Director Kunz to approve moving forward with the disposal of old band uniforms. Motion carried 5-0.

Donation to the School District:

Donations to CDPAC:

- \$500 from Dr. Steve and Barb Hanas
- \$100 from Charles and Kay Goddard
- \$100 from Lois Canaday
- \$250 from Carol Hansen
- \$500 from Kevin and Lori Green
- \$1000 from First Central State Bank
- \$50 from Ardis Schnittjer
- \$50 from Steve Roling
- \$500 from Earlene Petersen
- \$550 from Window World of Davenport
- \$100 from Patricia Henricksen
- \$100 from Gary and Mary Froeschle

Below is the list of equipment and material donations to the robotics team, from The Everything Company (TEC) [Harrison and Julian Stahl]. These are approximate used prices.

- 40w epilog zing 24 Laser - \$8000
- Inventables x-carve 750mm - DeWalt DWP611- \$600
- 2 PCs with accessories - \$500 each
- Ultimaker 3D Printer - \$600
- SP-C400DN Printer - \$400
- Assorted Materials - \$500
- Canon imagePrograf iPF710 - \$600

Total - \$11,700

Donation of \$9932.02 from Saber Boosters for spring requests (2017/18)

Moved by Director Kunz, Director Rheingans to approve the donations as presented. Motion carried 5-0.

Appointment of Level I and Level II Investigators:

Dan Peterson stated that our counselors, Carl Small and Molly Prombo, are the district's Level I Investigators. In the past, DeWitt Police Department and Clinton County Sheriff's Department have been our Level II Investigators. In discussions with both agencies, it was determined that Kathy Collins might be better able to provide the service the district needed based on the types of investigations we might need. Both DeWitt Police and Clinton Co. Sheriff's Dept. were supportive of the idea. Kathy Collins is a prior attorney and the author of a book written by her on Level I and Level II Investigations. He recommended these be our appointments at this time. Moved by Director Blandin and Director Perrone to approve using Carl Small and Molly Promo as Level I Investigators and Kathy Collins as our Level II Investigator. Motion carried 5-0.

2018-2019 MBAEA Induction Consortium Contract:

Dan Peterson reported that there are 3 contracts. Two are for the teachers we have on loan as Induction Coaches and one for the overall consortium agreement listing fees for each beginning teacher. Moved by Director Rheingans, Director Kunz to approve the contracts as presented. Motion carried 5-0.

Lighting Console for CDPAC:

The bill from TopNotch was presented for the repairs and replacements of the lighting console at the CDPAC. The total amount for this was \$18,537.06. TopNotch has also listed suggestions and recommendations for upgrading should the district decide. Moved by Director Blandin, Director Perrone to approve payment for the lighting console. Motion carried. 5-0.

Technology Purchase Proposal:

Dan Peterson presented a proposal to replace technology equipment for staff. This is done on a rotating basis and keeps our technology current. The total amount for this was \$65,615.00. Moved by Director Perrone, Director Blandin to approve the proposal as presented. Motion carried 5-0.

Mower Purchase Proposal:

Dan Peterson presented a recommendation to buy an additional mower. Of the responding quotes it was recommended that the district purchase a 3200Z 72" 37 HP Vanguard EFI from G&H Mowers, LLC for \$11,399.00. Moved by Director Perrone, Director Kunz to approve the recommendation as presented. Motion carried 5-0.

2018-2019 School Nurse Agreement:

Dan Peterson presented the contract for 2018-2019 School Nurse Agreement. The contract is with Genesis Health Systems in the amount of \$44,661.00. Moved by Director Kunz, Director Blandin to approve the agreement as presented. There was discussion that the district will continue to look at options that best fit the needs of the district. Moved by Director Kunz, Director Blandin to approve the agreement as presented. Motion carried 5-0.

First Reading of Policy Additions, Revisions as Recommended by IASB:

1. Assistance Animals, Code No. 105
2. Animals in the Classroom, Code No. 606.3
3. Purchasing - Bidding, Code No. 705.1
4. Suspension and Debarment of Vendors and Contractors Procedure, Code No. 705.1R1
5. School Nutrition Program, Code No. 710.1
6. Public Participation in Board Meetings, Code No. 213
7. General Complaints by Citizens, Code No. 213.1R1 - RESCINDED
8. Public Complaints, Code No. 213.1
9. Public Complaints about Employees, Code No. 402.5 – RESCINDED

Several items were discussed. Dan Peterson explained that some of the revisions might warrant a change to be more applicable for the district. All approved documents will be on file with the district and available to those interested. Moved by Director Kunz, Director Blandin to approve the first reading of Policy Additions, Revisions as Recommended by IASB and agree to further determine modifications if necessary. Motion carried 5-0.

Consent Agenda Item(s)

Moved by Director Blandin, Director Perrone to approve the following consent agenda items. Motion carried 5-0.

1. Open Enrollment
2. Student Activity Fund Report
3. Abstract of Bills
4. Shared ELL Personnel Agreement Between Central DeWitt, Camanche and Northeast Community School Districts

Future Board of Education Meetings & Opportunities

1. Pre-Agenda Meeting Wednesday, September 12, 2018: 8:00 am (Cory Huff, Geoff Blandin)
2. School Board Development Session Wednesday, September 19, 2018: 5:30 pm
3. School Board Annual Meeting Wednesday, September 19, 2018: 6:00 pm
4. IASB Annual Convention November 14-15, 2018
5. IASB Board Presidents' Workshop - November 16, 2018

Adjournment:

President Huff adjourned the meeting at 7:36 p.m.

Cory Huff, Board President

Cyndie Johnson, Board Secretary