

Central DeWitt Community School District  
DeWitt – Grand Mound – Low Moor – Welton

The Central DeWitt Community School Board of Education met for exempt board meeting on June 28, 2017, at the Central DeWitt Middle School Media Center at 5:30 p.m. in accordance with Iowa Code 21.9 to discuss strategy in matters relating to employment conditions for 2017-2018 of employees of the school district who are not covered by a collective bargaining agreement. Exempt session adjourned at 5:50 p.m.

The Central DeWitt Community School Board of Education met for a Regular Board meeting on June 28, 2017 at the Central DeWitt Middle School Media Center at 6:00 p.m. President Christy Kunz, Directors Steve Fuglsang, Angela Rheingans, Hannah Perrone and Cory Huff were present. Also present were Superintendent Dan Peterson and Board Secretary Cyndie Johnson. Media representation included Jan Huffman, Clinton Herald and Larry Lough, The Observer. Administrative Staff present were George Pickup and Mike Miller. Also present were Bill Petsche, Josh Greubel, Patrick Diedrich, Bradley Grothus, and Heather Sturtz.

**Opening of Meeting: 6:00 pm**

President Christy Kunz opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited.

Moved by Director Fuglsang, Director Rheingans to approve the tentative agenda as presented. No discussion. Motion carried 5-0.

Moved by Director Perrone, Director Fuglsang to approve the minutes of the May 17, 2017 board meeting as presented. No discussion. Motion carried 5-0.

**Public Forum:**

Josh Greubel reported that over 70 students from the HS Band donated time for local Memorial Day services. The District also hosted the Colts Band in June. The Band will also be performing in the Independence Day parade in DeWitt. There are 120 students signed up for Band this fall. This year's theme will be 'The Year 1977'.

**Information & Discussion Item(s)**

**Administrative Reports**

George Pickup reported that the Graduation ceremony was a success. He is in the process of hiring the last position for the 2017-2018 school year.

Mike Miller reported that Reading Camp is complete. Programs this year included the 4<sup>th</sup> and 5<sup>th</sup> grade program (25 students) and the Ekstrand K-3 program (35 students). This year a more hands on approach was implemented. Looking forward to receiving feedback. United Way was a large supporter of the program.

### **Review of Key Dates for September School Board Election:**

Monday, July 10 First Day for Candidate Filing: First day to file nomination papers with the board secretary.

Saturday, July 29 Last Day for Vacancies: Vacancies or resignations on a school board occurring on or before today must be filled at the school board election.

Thursday, August 3 Candidate Filing Deadline: Last day to file nomination papers with the board secretary. Deadline is 5 p.m.

Friday, August 4 Nominations Delivered: Board secretaries deliver nomination papers to county auditor. Deadline is 5 p.m.

Tuesday, August 8 Withdrawal Deadline: Last day candidates may withdraw. Last day written objections to nomination papers or eligibility of candidate may be filed.

Tuesday, September 12 School Election Day. Polls are open from 7 a.m. until 8 p.m.

Friday, September 15 Canvass of Votes: Election canvass.

### **Addition of FFA Assistant, First Lego League Coach, and First Tech Challenge Coach Positions Through CDEA Settlement:**

Dan Peterson stated that the District had been approached by staff last year regarding the challenges they were having with extracurricular coverage for their programs. He stated Administration has also been working with the FFA on receiving additional help as well. The District has been working with the CDEA team to see how it can be incorporated.

### **Unsupported STEM and CTE Program - FFA Alumni**

Patrick Diedrich reported that the FFA Alumni is supportive of the new position as the program has grown. He stated they are also looking forward to continuing working toward a resolution for the growing program. Dan Peterson presented letters of Administrative support from District STEM/CTE instructors. The Board stated they will want to continue looking at improving programs for students.

### **Action Item(s)**

### **Second Reading and Adoption of Review of 600 Policy Series as Recommended by Administrators:**

There were no recommended changes to the presented Policy Series. Moved by Director Fuglsang, Director Rheingans to accept. Motion carried 5-0.

### **Four-Year Plan for High School Students:**

George Pickup reported that in 2009 the State mandated each District set a four-year plan. A group met at the AEA to develop the District plan. The District will be using a program called MAPP, at no cost and is very user friendly. Our 8<sup>th</sup> graders currently are using this program. Seventh grade readiness is being considered. Colleges use this program as a recruitment tool. Parents will have a portal so they can see their child's

education plan. Moved by Director Huff, Director Perrone to approve. Motion called 5-0.

**Regional Behavior Program Commitment Agreement:**

Dan Peterson presented a three-year agreement regarding the Regional Behavior Program. There are currently six districts involved. AEA will be the financial agent. Moved by Director Fuglsang, Director Huff to approve the agreement. Motion carried 5-0.

**Three-Year Lease of Imagine The Possibilities Facility (Industrial Drive, DeWitt) for Regional Behavior Program:**

Dan Peterson stated that the actual lease for the Regional Behavior Program cannot be held by AEA. As the closest district, the District will host the lease. This lease will have two annual payments. Moved by Director Rheingans, Director Perrone to approve the lease. Motion carried 5-0.

**New District Logos and Reveal Video:**

Bradley Grothus presented the new District marketing video and logos. Each building will mirror the District logo with specifics for each building. The logo is original to our District. The committee is confident that this new marketing will serve the District well. We will launch via social media and school messenger. TwinState has been a part of this process and development. This project is funded via CCDA grants. Moved by Director Huff, Director Fuglsang to approve the logos, video and official colors. Motion carried 5-0.

**Science and ST Math Resources for K-12:**

Mike Miller reported that currently we have rented FOSS kits from the AEA for Science. A restriction of this plan is that we only have the kits for a specific rental time frame. Both Ekstrand and Intermediate Schools are using STEM SCOPES now. These are hands on kits. STEM-MATH has been well received. George Pickup reported 7<sup>th</sup> grade is using this also. Motion to approve made by Director Perrone, Director Huff. Motion carried 5-0.

**CDPAC HVAC Unit Repair Quote:**

A quote for repairing the Thermal Service was presented for approval. Moved to approve payment by Director Fuglsang, Director Rheingans. Motion carried 5-0.

**Quote to Paint Parking Lots:**

A quote for painting the parking lot lines was presented for approval. Moved to approve payment by Director Huff, Director Rheingans. Motion carried 5-0.

**Mississippi Bend AEA Home School Assistance Contract – Continual provided by the AEA.**

This program allows Home School students to obtain resources and plans for activities from the AEA. The District receives funding for home schooling and AEA assists with the programing. Moved by Director Rheingans, Director Perrone to approve. Motion carried 5-0.

**Disposition of District Equipment:**

The District will be purchasing two new buses. We will be disposing of 3 older buses and 1 van. Dan Peterson stated these would be sold on Ebay and would like Board approval for the sale. Moved by Director Fuglsang, Director Huff to approve the sale of the equipment. Motion carried 5-0.

**2017-2018 Contract for Nursing Services Through Genesis Health System:**

The 2017-2018 contract for School Nurse was presented by Cyndie Johnson. All current services will be continued. Moved by Director Perrone, Director Fuglsang to approve the 2017-2018 School Nurse Agreement with Genesis Medical Center. Motion carried 5-0.

**Personnel Report:**

**Licensed Personnel**

Recommendation to hire Carrie Viel as the **Speech/Language Arts Teacher** at the High School. Mrs. Viel will also receive a stipend for **HS Drama** at .10 and the **Assistant High School Speech** Coach at .05. She comes highly recommended and she is very excited to be part of our great school district. Mrs. Viel should be placed on BA step 4 of the 2017-2018 salary schedule.

Resignation of Noah Cornelius from his position as High School Vocal Music Teacher, effective at the end of the 2016-2017 contract.

Recommendation to hire Katie Moulton as Assistant Varsity Cross Country Coach. The stipend is .07 of the 2017-2018 salary schedule. Katie has been a teacher and coach in our District for 6 years and has done a fantastic job in all areas. She was a cross country runner in high school and has helped with our MS cross country program as well as girls track where she works with our long distance runners. She will be a great addition to our staff.

Recommendation to transfer Keith Townsley from High School Math Teacher to Instructional Coach for the 2017-2018 school year. He is replacing the position vacated by Bill Petsche.

Recommendation to hire Courtney Belk as an 8th Grade Social Studies Teacher. She is a recent Wartburg graduate. She should be placed on BA step 1 of the 2017-2018 salary schedule.

Recommendation to hire Ryan Uttech as HS Vocal Music Teacher. Mr. Uttech will also receive a stipend for the HS Vocal at .13 of the 2017-2018 salary schedule. He comes highly recommended and he is very excited to be part of our great district. Mr. Uttech should be placed on MA 24 step 8 of the 2017-2018 salary schedule.

Recommendation to transfer Courtney Belk from 7th Grade Volleyball Coach to Assistant Varsity Volleyball Coach. The stipend is .09 of the 2017-2018 salary schedule. With her recent employment to teach in our District, we would like to utilize her talents at the HS level. She will be a great fit in our program at that level.

Recommendation to hire Chelsea Ellis as 7th Grade Volleyball Coach. Stipend is .07 of the 2017-2018 salary schedule. Chelsea is a current teacher in our District at the 4th grade and would like to get involved as a coach as well. She has been communicating with Coach Truelsen in regards to filling this position and she is excited about the potential of having her on staff. Chelsea is currently working on her coaching authorization so will not be able to coach until coursework is completed and authorization is verified.

Recommendation to hire Clay Waterbury as 7th Grade Boys Track Coach. The stipend is .07 of the 2017-2018 salary schedule. Clay has recently been hired to teach science at our high school and is coaching MS football as well. Clay was both a high school and collegiate track athlete. We are excited to have him on staff.

Resignation of Larry Oronzio from his position as 7th Grade Football Coach, effective immediately.

Recommendation to hire Renee Christiansen as a High School Math Teacher. She has been teaching at Easton Valley the past few years and is very excited to be part of our great school district. Ms. Christiansen should be placed on BA step 3 of the 2017-2018 salary schedule.

Resignation of Karlee Low from her position as Middle School Family & Consumer Science Teacher, effective immediately.

Resignation of Craig Reuter from his position as Assistant Varsity Boys Track Coach, effective immediately.

Recommendation to hire Cole Lueders to fill the position of 7th Grade Football Coach. The stipend is .08 of the 2017-2018 salary schedule. Cole was a high school football player at Northeast and also played at Wartburg College. His family, including Cole has been heavily involved in coaching wrestling for many years as well. Cole will be an excellent addition to our staff.

Recommendation to transfer Brittany Wedeking from Shared MS Drama Coach to Full MS Drama Coach. She shared the position with Samantha Olson last year and Samantha has resigned from the district. Brittany would like to do it herself next year. The stipend is .07 of the 2017-2018 salary schedule.

### **Support Personnel**

Recommendation to hire Abby Wildes and Michelle Muhlhausen to split the Junior Class Sponsor position for the 2017-2018 school year. The stipend of .10 will be split in half between these two individuals.

Recommendation to hire Sarah Johnston for the position of Executive Administrative Assistant - Accounts Payable and Student Enrollment/Information. She will start June 14, 2017, working 40 hours/week at a rate of \$18.00/hour.

During the April 13, 2017, School Board meeting Karey Carlin's transfer to the High School Secretary position was approved to start on June 12, 2017. However, during the transition/training this summer she is continuing to work as an Executive Administrative Assistant at the Administration Center when she's not scheduled at the High School. So we are recommending she continue to be paid the \$18.01/hour rate, with the same insurance benefits, until the training is complete approximately August 1, 2017.

Recommendation to transfer Sharri Block from her current position as Special Education Associate at the Intermediate School to Special Education Associate at the Middle School. She will work 7 paid hours/day at the rate of \$12.50/hour starting August 23, 2017.

Recommendation to hire Irene Myers as a Sub Car Driver effective at the start of the 2017-2018 school year.

### **Camp Coaches**

Recommendation to pay Ed Vance \$300 for serving as Wrestling Camp Coach in May 2017.

### **Summer Hours**

Recommendation to pay Kayleen Keehner for summer curriculum hours completed in June. She will be paid for 16 hours at \$25/hour. This will come out of Core Curriculum account # 10-0010-2212-100-3373-121.

Recommendation to pay Brittany Wedeking for summer lessons. She will be paid \$342.00 for various student scholarships out of the Music Boosters account.

Recommendation to pay Teachers and Bus Drivers for the summer reading program. Please see attached. As per contract language, "Drivers shall be compensated at their regular route pay rate for these School Summer Program Routes."

**FYI - Vacancies Currently Posted:**

Middle School Family & Consumer Science Teacher  
Two General Food Service Workers  
Assistant Varsity Boys Track Coach  
Head Varsity Football Coach  
8th Grade Wrestling Coach

**2017 SUMMER READING PROGRAM EXTENDED HOURS Grades 4-5**

Kylie Schlemme

Monday June 12th = 4 hours Tuesday June 13th = 4 hours Wednesday June 14th = 4 hours Thursday June 15th = 4 hours Planning = 3 hours Total = 19 hours

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Tatiana McConnell

Monday June 12th = 4 hours Tuesday June 13th = 4 hours Wednesday June 14th = 4 hours Thursday June 15th = 4 hours Planning = 3 hours Total = 19 hours

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Kelsey Grafenberg

Monday June 12th = 4 hours Tuesday June 13th = 4 hours Wednesday June 14th = 4 hours Thursday June 15th = 4 hours Planning = 3 hours Total = 19 hours

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Paige Kluesner

Monday June 12th = 4 hours Tuesday June 13th = 4 hours Wednesday June 14th = 4 hours Planning = 3 hours Total = 15 hours

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Grades K-3

Lynn Schnaack

Monday June 19th = 4 hours Tuesday June 20th = 4 hours Wednesday June 21st = 4 hours Thursday June 22nd = 4 hours Planning = 3 hours Total = 19 hours

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Jenna Gerard

Monday June 19th = 4 hours Tuesday June 20th = 4 hours Wednesday June 21st = 4 hours Thursday June 22nd = 4 hours Planning = 3 Total = 19

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Paige Kluesner

Monday June 19th = 4 hours Tuesday June 20th = 4 hours Wednesday June 21st = 4 hours Thursday June 22nd = 4 hours Planning = 3 Total = 19

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Penny Roberts

Monday June 19th = 4 hours Tuesday June 20th = 4 hours Wednesday June 21st = 4 hours Thursday June 22nd = 4 hours Planning = 3 Total = 19

Moved by Director Rheingans, Director Perrone to approve the Personnel Report as presented. Motion carried 5-0.

**2017-2018 Secretary Master Agreement & Handbook:**

Dan Peterson presented the recommendation of a 2.02% total package increase. This will be a one-year agreement. Moved by Director Fuglsang, Director Huff to accept. Motion carried 5-0

**2017-2018 Nutrition Department Master Agreement & Handbook:**

Dan Peterson presented the recommendation of a 2.02% total package increase. This will be a one-year agreement. Moved by Director Huff, Director Perrone to accept. Motion carried 5-0.

**2017-2018 Central DeWitt Education Association (Teachers) Master Agreement & Handbook:**

Dan Peterson presented the recommendation of a 2.41% total package increase. This will be a one-year agreement. There were no language changes, 3 additional extra duty positions as well as \$138 to the base wage. Moved by Director Huff, Director Rheingans to accept. Motion carried 5-0.

**2017-2018 Contracts for Administrators, Supervisors and Remaining Support Personnel Not Covered by Collective Bargaining Agreements:**

Dan Peterson presented the recommendation of a 2.25% total package increase. Moved by Director Perrone, Director Huff to accept including placing Dan Peterson's contract at the first of a three year contract. Motion carried 5-0.

**Financial Reports:**



Cyndie Johnson presented the May, 2017 Financial Reports. Moved by Director Huff, Director Rheingans to accept the Financial Reports as presented. Motion carried 5-0.

**Request for Proposal of Banking Services for 2018-2020:**

Cyndie Johnson presented a Request for Proposal for Banking Services for the District. This would be a three-year contract and would be sent to all local financial institutions. Moved by Director Fuglsang, Director Rheingans to approve the request as presented. Motion carried 5-0.

**2018 Legislative Priorities for Iowa Association of School Boards:**

Dan Peterson presented a prioritized list for the Board review. Moved by Director Perrone, Director Rheingans to approve the prioritized list as presented. Motion carried 5-0.

**School Board Policy Revisions as Recommended by IASB – 2<sup>nd</sup> Reading and Adoption.**

Recommendation for the School Board Policy Revisions were presented. Moved by Director Fuglsang, Director Huff to accept the revisions recommended by IASB. Motion carried 5-0.

**Consent Agenda Item(s):**

Moved by Director Huff, Director Rheingans to approve the following consent agenda items. Motion carried 5-0.

Open Enrollment  
Professional Leave Report  
Student Activity Fund Report  
Abstract of Bills

**Future Board of Education Meeting & Opportunities:**

1. Pre-Agenda Meeting Wednesday, July 12, 2017: 8:00 am (Christy Kunz, Hannah Perrone)
2. School Board Development Session Wednesday, July 26, 2017: 5:30 pm
3. School Board Regular Meeting Wednesday, July 26, 2017: 6:00 pm
4. Set Date for School Board Goal Setting Work Session

**Closed Sessions:**

The Central DeWitt Community School District Board of Directors entered into Closed Session for the purpose of having a Real Estate Discussion. Moved by Director Fuglsang, Director Rheingans. Motion carried 5-0. Roll call was taken. Present were President Kunz, Directors Rheingans, Fuglsang, Huff and Perrone. Also present were Dan Peterson and Cyndie Johnson.

The Central DeWitt Community School District Board of Directors re-entered into Open Session at the conclusion of the discussion regarding real estate. Moved by Director Perrone, Director Huff to re-enter Open Session. Motion carried 5-0. Roll call was taken. Present were President Kunz, Directors Rheingans, Fuglsang, Huff and Perrone. Also present were Dan Peterson and Cyndie Johnson.

The Central DeWitt Community School District Board of Directors entered into Closed Session for the purpose of the Superintendent's Evaluation (Iowa Code 21.5.1.i). Moved by Director Fuglsang, Director Perrone. Motion carried 5-0. Roll call was taken. Present were President Kunz, Directors Rheingans, Fuglsang, Huff and Perrone. Also present were Dan Peterson and Cyndie Johnson.

The Central DeWitt Community School District Board of Directors re-entered into Open Session at the conclusion of the Superintendent's Evaluation. Moved by Director Rheingans, Director Huff to re-enter Open Session. Motion carried 5-0. Roll call was taken. Present were President Kunz, Directors Rheingans, Fuglsang, Huff and Perrone. Also present were Dan Peterson and Cyndie Johnson.

**Adjournment:**

Moved by Director Fuglsang, Director Rheingans to adjourn the meeting at 9:35 p.m. Motion carried 5-0.

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Christy Kunz, Board President

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Cyndie Johnson, Board Secretary