

**Central DeWitt School District
DeWitt – Grand Mound – Low Moor – Welton**

The Central DeWitt Community School Board of Education met for a School Board development session November 9, 2016 at 5:30 p.m. Jen Vance facilitated 'Whose Job Is It? Part II' as a board discussion roundtable. Directors Hannah Perrone, Cory Huff, Angela Rheingans, and Steve Fuglsang were present along with Superintendent Dan Peterson and Board Secretary Cyndie Johnson. Absent was President Christy Kunz. Also present was Tim Bradley.

The Central DeWitt Community School Board of Education met for a regular board meeting on November 9, 2016 at the Central DeWitt Middle School Media Center at 6:00 p.m. Directors Hannah Perrone, Cory Huff, Angela Rheingans, and Steve Fuglsang were present along with Superintendent Peterson and Board Secretary Cyndie Johnson. Absent was President Christy Kunz. Administrative Staff present were Jen Vance, George Pickup and Tim Bradley. Also present were Amy Grantz, Josh Greubel, Patrick Diedrich, Bill Clark, and Leigh McEwen. Media representation included Jan Huffman, Clinton Herald and Larry Lough, The Observer.

Opening of Meeting:

Acting Board President Cory Huff opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited.

Moved by Director Fuglsang, Director Rheingans to approve the tentative agenda as presented. Motion carried 4-0.

Moved by Director Fuglsang, Director Rheingans to approve the minutes of the October 19, 2016 board meeting as presented. No discussion. Motion carried 4-0.

Public Forum:

Josh Greubel reported that Band is very busy preparing for Honor Band. We will have 46 students participating. Many are working on All State performances as well. The group is working to finalize the trip to Chicago, with 70-75 students attending. Several parents are attending to help chaperone. He reported there would be a Band Concert performance November 11, 2016.

Patrick Diedrich, FFA Alumni, reported that there were 3 members from the area chapter that attended the National Conference this year. Several new members were voted in and the by-laws were updated.

Information & Discussion Item(s)

National FFA Convention Report:

Amy Grantz brought several FFA students to present on their experience at the National Convention this year. Each member reported which event they participated in, what they

learned and how it will help them further their involvement with FFA. There were many tours and workshops attended by the 13 members.

Administrative Reports:

George Pickup reported that the musical (Seven Brides for Seven Brothers) would be held November 11-12 (Fri/Sat). We also will have a Veterans Day celebration on November 11th. He also acknowledged Kurt Kreiter for his efforts in reporting all our accomplishments with student activities in our district via newsletter.

Tim Bradley stated that we are also well into the Iowa assessment testing this week. There is also a group of teachers attending the SDI training in Des Moines, which is funded with a grant.

Jen Vance reported she is working on PLC framework. She also stated we have a group of teachers that are presenting at a statewide conference on the Multi Tier Systems in Des Moines. The Board is invited to attend.

Legislative Report:

It was reported that Senator Mommsen was reelected. The Board would like to have a legislative group attend a Board meeting prior to their session beginning. It will also be interesting to see how the current national election will impact Education.

Special Education Enrollment Report:

Board Secretary Cyndie Johnson gave the Special Education Enrollment Report. Our total enrollment for Special Education is up as well as our weighted total.

Action Item(s)

Personnel Report

Licensed Personnel

Recommendation to hire Karl Burmester as Assistant Varsity Girls Track Coach. The stipend of .09 is \$2656.58. He has been a longtime coach in our system but retired at the end of last spring from his teaching and coaching positions. He would like to pursue being rehired into the position he left and with his history of doing really solid work in that position, I would certainly recommend him to take that position again.

Support Personnel

Resignation of Cheryl Hageman from her position as Bus Driver, effective November 9, 2016.

Due to the new Fair Labor Standards Act through the Department of Labor, the district has reviewed our exempt and non-exempt positions and found two that we are recommending be reclassified to non-exempt. Therefore, we are recommending the contracts for the two

Executive Administrative Assistants, Gayle Pepmeier and Karey Carlin, be changed over to hourly starting December 1, 2016.

FYI - Vacancies Currently Posted:

Route Bus Driver
Mid-day PreK Route Bus Driver
High School Language Arts Teacher
Head Varsity Girls Soccer Coach
Assistant Varsity Girls Soccer Coach

Moved by Director Huff, Director Rheingans to accept the Personnel Report as presented. Motion carried 4-0.

Financial Report:

Board Secretary Cyndie Johnson presented highlights of the October Financial Report. It was noted that because of our diligent work in accurately reporting, our district has been sought out to assist the Department of Education with enhancing the Certified Enrollment process. Moved by Director Fuglsang, Director Rheingans to approve the Financial Reports as presented for October 2016. Motion carried 4-0.

Monthly accomplishment of the Finance - Business Office include:

Establishing Line Item Budgets
Completing of Certified Enrollment
Out of District Special Billings
Quarterly Claims for Grants
Quarterly Payroll Reporting
Completing Fall BEDS Staff reporting
Completion of Special Ed Reporting
Informational Meeting for Early Retirement
Completion of the Annual Audit
Improvement of Internal Processes

To increase the improvement of Internal Processes, Cyndie Johnson suggested establishing an account specifically for online payments. This would allow a concise detail of what was being deposited from our outside credit card vendor. Moved by Director Rheingans, Director Fuglsang to establish such account with our current depository. Motion carried 4-0.

School Budget Review Committee (SBRC) Request for Modified Allowable Growth for Increasing Enrollment in the Amount of \$89,637.60:

This amount is reflective of the 13.6 increase in student enrollment. Moved by Director Fuglsang, director Perrone to accept the request as presented. Motion carried 4-0.

School Budget Review Committee (SBRC) Request for Modified Allowable Growth for Open Enrolled Out in the Amount of \$47,700.40

This amount is reflective of resident student enrolled out of the district for which we pay other districts. Moved by Director Fuglsang, Director Perrone to accept the request as presented. Motion carried 4-0.

Consent Agenda Item(s)

Open Enrollment
Professional Leave Report
Student Activity Fund Report
Abstract of Bills

Moved to accept the Consent Agenda as presented by Director Rheingans, Director Fuglsang. Motion carried 4-0.

Future Board of Education Meetings & Opportunities

IASB Annual Convention November 16-18, 2016, in Des Moines
Pre-Agenda Meeting TUESDAY, December 13, 2016: 8:00 am (Christy Kunz, Cory Huff)
School Board Development Session Wednesday, December 21, 2016: 5:30 pm
School Board Regular Meeting Wednesday, December 21, 2016: 6:00 pm

Adjournment

Acting President Cory Huff adjourned the meeting at 6:57 p.m.

Cory Huff, Acting Board President

Cyndie Johnson, Board Secretary